

| Goods   | Documents required  | Customs Prescriptions  | Remarks  |
|---|---|--|--|
| <p><b><u>Import of vehicles as from 25 July 2009:</u></b></p> <p>Serbian residents are now only allowed to register their vehicles inside the country. Offenders will face a penalty ranging between RSD 15,000 and RSD 30,000 (between approximately EUR 160.00 and EUR 320.00), and licence plates will be seized and returned to the country in which the vehicle was issued.</p> <p>This regulation does not apply to Serbian residents with temporary or permanent residence abroad for more than 6 months a year. They must, however, possess documents proving that their private and business activities occur outside the country.</p> |   |  |  |
| <p><b>DIPLOMATIC REMOVALS</b><br/>For clients employed in embassy or other diplomatic organisations ( such as UN , US AID projects, OSCE .... )</p>   | <ul style="list-style-type: none"> <li>• Copy of passport (page with photo and personal data)</li> <li>• Packing list (on English or Serbian)</li> <li>• List of books (title and author's name) in word or excel file</li> <li>• List of paintings (title, author's name and technique used) in word or excel file</li> <li>• Diplomatic protocol from the embassy/organisation (number of items and gross weight must be same as on travel documents)</li> <li>• LNPDV certificate from the embassy/organisation</li> <li>• Power of attorney for import customs clearance on name of our custom agent from the embassy/organization on head letter (stamped and signed)</li> </ul> | <ul style="list-style-type: none"> <li>• Import is duty /tax free</li> <li>• Food and alcohol is also duty/tax free</li> </ul>   | <p>If the vehicle with shipment arrives at custom point till 11.00 am on working day, Import procedure takes from 1 to 8 hours.</p>  |
| <p><b>TEMPORARY IMPORT</b><br/>For foreign citizens with a temporary working contract in Serbia</p>   | <ul style="list-style-type: none"> <li>• Copy of passport</li> <li>• Packing list (on English or Serbian)</li> <li>• Detailed list of goods with quantity of each type of items</li> <li>• List of books (name and author , typed in word or excel)</li> <li>• List of paintings (name , author and</li> </ul>  | <ul style="list-style-type: none"> <li>• Import is tax free</li> <li>• Food and alcohol and all consumable are not allowed to be imported on temporary base</li> </ul> | <p>Import procedure may take from 4 hours up to 7 days (in case of custom inspection) but in most of cases shipments are cleared during the day.</p> <p>All shipment imported on temporary base must be extended at time of client VISA extension. This used to be every year.</p> |

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|   | <p>technique used , typed in word or excel)</p> <ul style="list-style-type: none"> <li>• List of electrical items (with brand ,model and serial number , typed in word or excel)</li> <li>• Certificate from police station that client is allowed for import of household goods which will be obtained on base of business visa/temporary residence (to obtain the certificate, the temporary resident VISA must be valid for more than 3 months)</li> <li>• Power of attorney for import customs clearance on name of our custom agent from clients company (on company head letter , signed and stamped)</li> <li>• Cost of transport (from origin to destination in Serbia , we just need figure)</li> </ul> |  | <p>Client is obliged to close the temporary import by exporting the same goods he imported when he leaves the country.</p>  |
| <p><b>RETURNING SERBIAN CITIZEN</b></p> | <ul style="list-style-type: none"> <li>• Copy of passport</li> <li>• Copy of personal ID card ( with the address in city where delivery should be)</li> <li>• Packing list (in English or Serbian)</li> <li>• Detailed list of goods with quantity &amp; value of each type of items</li> <li>• Total number of books in the shipment</li> <li>• List of paintings (title, author's name and technique used) in word or excel file</li> <li>• Photos of each painting (sent to us by mail)</li> </ul>  | <ul style="list-style-type: none"> <li>• If client worked abroad for more than 2 years (and if he can prove it with certificate from Serbian embassy) import is tax free for up to 5000 Euros of value of the goods (in this case we would need original passport on day of import cc, client must show last stamp of entrance in Serbia – not older than 1 year)</li> <li>• If client didn't worked abroad for more than 2 years (or he can not prove it with certificate from Serbian embassy) import will be taxable. Taxes and duties</li> </ul> | <p>Shipment will be unloaded in custom warehouse for import customs clearance (except if client worked for Serbian Ministry of Foreign Affairs abroad). Import procedure can take from 3 working days to several weeks.</p> |

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|  | <ul style="list-style-type: none"> <li>• Paintings value expertise ( if there are paintings in the shipment )</li> <li>• List of electrical items (type, brand, model and serial number) in word or excel file</li> <li>• Power of attorney for import customs clearance on name of our custom agent (client should sign this document)</li> <li>• Cost of transport (from origin to destination in Serbia, we just need figure</li> <li>• Certificate from Serbian embassy (at country of origin) proving that client worked abroad for more than 2 years (if this is the case )</li> </ul> | <p>are calculated on value of the shipment + cost of transport. Please don't declare any value of the goods or cost of transport on travel documents before our approval.</p> <ul style="list-style-type: none"> <li>• Food products, alcohol and consumables are not allowed.</li> </ul> |  |
| <b>Firearms</b>  | Permits for import is necessary (one from ministry of internal affairs and one from police). For temporary import client must be in country for more than 1 year before he can ask for import documents.   |   | Very difficult import procedure. Import licenses are valid for very short time   |
| <b>Plants</b>  | 2 Phytosanitary exams is necessary (one at Serbian border and one at destination city of residence).   | Subject to examination. May cause delay in import procedure. Very few house plants are usually not a problem.   | Not all custom offices have the phytosanitary equipment. This may cause delay in transport and delivery.                       |
| <b>MOTOR VEHICLES<br/>DIPLOMATIC<br/>For clients employed in<br/>embassy or other diplomatic<br/>organisations (such as UN ,<br/>US AID projects, OSCE ....)</b> | <ul style="list-style-type: none"> <li>• Copy of passport (page with photo and personal data)</li> <li>• Diplomatic protocol from the embassy/organisation (all data of vehicle must be same as on travel documents)</li> <li>• LNPDV certificate from the embassy/organisation</li> </ul>   | <ul style="list-style-type: none"> <li>• Import is tax free.</li> <li>• Note that next data will be needed: type, model, chassis serial number, engine serial number, number of doors and seats, colour, weight, engine volume (ccm), power of engine ( KW )</li> </ul>                   | If the truck with the vehicle arrives at customs point till 11.00 am on working day, import procedure takes from 1 to 8 hours. |

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|  | <ul style="list-style-type: none"> <li>Power of attorney for import customs clearance on name of our custom agent from the embassy/organization on head letter ( stamped and signed )</li> <li>Registration card</li> </ul>  |  |  |
| <p><b>MOTOR VEHICLES<br/>TEMPORARY IMPORT<br/>For foreign citizens<br/>temporary working in Serbia</b></p> | <ul style="list-style-type: none"> <li>Copy of passport</li> <li>Certificate from police station that client is allowed for import of vehicle which will be obtained on base of business visa/temporary residence (to obtain the certificate, the temporary resident VISA must be valid for more than 3 months)</li> <li>Certificate from Serbian Business Register Agency attesting that client is not owner, founder or legal representative of the company in Serbia</li> <li>Power of attorney for import customs clearance on name of our custom agent from clients company (on company head letter, signed and stamped)</li> <li>Cost of transport (from origin to destination in Serbia , we just need figure)</li> <li>Registration card</li> <li>Certificate that car engine is at least EUR III standard (delivered by Serbian standardization institute)</li> </ul> | <ul style="list-style-type: none"> <li>Import is tax free.</li> <li>Please note that we need next data for car : type, model, chassis serial number, engine serial number, number of doors and seats, colour, weight, engine volume (ccm), power of engine (KW)</li> </ul> | <p>If truck with vehicle arrive at custom point till 9h on working day. import procedure may be finished the same day but could takes 7 days (in case of customs inspection)</p> |
| <p><b>MOTOR VEHICLES<br/>RETURNING SERBIAN<br/>CITIZENS</b></p>  | <ul style="list-style-type: none"> <li>Copy of passport</li> <li>Copy of personal ID card ( with the address where delivery should be )</li> <li>Registration card</li> </ul>  | <ul style="list-style-type: none"> <li>Taxable import. Client will have to pay taxes and duties on value of the car and cost of transport.</li> <li>Please note that we need next data for</li> </ul>  | <p>Import customs clearance can take from 3 to 15 working days.</p> <p>Please note that customs have their own price</p>   |

| Goods | Documents required   | Customs Prescriptions  | Remarks  |
|-------|--|--|--|
|       | <ul style="list-style-type: none"> <li>• Invoice of the car</li> <li>• Certificate that car engine is at least EUR III standard (delivered by Serbian standardization institute)</li> <li>• Cost of transport (from origin to destination in Serbia, we just need figure)</li> <li>• Power of attorney for import customs clearance on name of our custom agent (client would sign this document)</li> </ul> | car : type, model, chassis serial number, engine serial number, number of doors and seats, colour, weight, engine volume (ccm), power of engine (KW) | book of all car models in the world. The value from this book will be applied in case that the invoice show a lower price. |