

Goods	Documents required	Customs Prescriptions	Remarks
Removal goods	NON-DIPLOMATS: Original Passport Working permit (for information, it takes 3 to 6 weeks to get) Packing list Original Bill of loading / AWB	Container subject to inspection Not tax exempted As per evaluation that will be conducted by customs, client will be subject to pay duties on some of his/her personal belongings. Exceptions 1.: If a company's investment in Ethiopia is more than 5milion ETB, they can import personal belongings worth \$US 10,000.00 on duty and tax free basis. This will not include vehicles. Exceptions 2.: Individuals who come for the first time to Ethiopia (should be confirmed by respected governmental office) and would like to reside here for a long time, are allowed to import their belongings worth \$US 5,000.00. This will not include vehicles. Also kindly advise client not to import more than one unit of the same electrical appliances: i.e. 1 TV, 1CD player, 1DVD player etc For decoders and satellite dishes, prior to containers arrival at Terminal Addis, client needs to obtain authorization to import such electrical items from the Telecommunication Office upon presentation of documents relative to the goods being imported	Documents have to be expressed mailed 15 days before shipment's arrival in order for the shipper's employer to apply for the possible duty free PRIVILEGE DOCUMENT/IMPORT PERMIT. Please note that the consignment MUST NOT be sent before you receive our green light to proceed. This will enable us to avoid any problems with customs clearance in Ethiopia and as well as additional charges for delay / demurrage, which if incurred, will be for your account / the shipper (s). We must also receive all the ORIGINAL documents BEFORE the arrival of the consignment for customs clearance.
Diplomat's removals	Original Passport Duty free privilege document from Ministry of Foreign Affairs.	Containers exempt from inspection Client is only allowed to import one of each type of electrical appliances: i.e. 1 TV, 1	Please note that it is impossible to clear a shipment in Ethiopia if client is not physically in the

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	Original Bill of loading / AWB Packing list ID Copy - ID issued by Ministry of Foreign Affairs	computer, 1DVD player etc. However, as container is not subject to inspection and as long as client does not present detailed inventory with quantity of goods to the Ministry of Foreign Affairs, he can benefit from his status privilege to import more than one item. If however client declares having imported more than 1 item of the same then as per customs duty evaluation grid he/she will be subject to pay taxes. Therefore it is advisable that client presents only a general Inventory list with goods to be imported without stipulating the number but only mentioning the value of each good.	country with his original passport and / or work permit & diplomatic exemption. Therefore kindly advise client accordingly.
Returning Ethiopians	Letter from Embassy of Ethiopia (mandatory) to be legalized by Ministry of foreign Affairs at arrival before submitting to us. Packing list Original Bill of loading / AWB	Container subject to inspection As per evaluation that will be conducted by customs, client will be subject to pay duty on some of his/her personal belongings. Exceptions 1.: If a company's investment in Ethiopia is more than 5milion ETB, they can import personal belongings worth \$US 10,000.00 on duty and tax free basis. This will not include vehicles. Exceptions 2.: Individuals who come for the first time to Ethiopia (should be confirmed by respected governmental office) and would like to reside here for a long time, they are allowed to import their belongings worth \$US 5,000.00. This will not include vehicles. Also kindly advise client not to import more than one unit of the same electrical appliances:	Container Deposit: As per the current Ethiopian Revenue and Customs (ERCA) regulation the following are the only options to import a shipment with a container from Djibouti to Ethiopia: 1. If shipment is shipped with Ethiopian Shipping Line (ESL), a container deposit of ETB 5,000.00 for a 20' container and ETB 10.000.00 for a 40' container is mandatory. ESL will write a letter to ERCA to release shipment. 2. If shipment is shipped with non ESL container: 2.1 A Guarantee letter issued by consignee employer to ERCA with a specific container number and bill of lading, or 2.2 A cash deposit which is equivalent to the duty and tax of each container will be made to

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Pets	Birth Certificate • Health Certificate/Carnet/Booklet • Passport Copy FOR DIPLOMATIC PETS: Information received from the Ministry of Foreign Affairs, Protocol General Directorate on16/03/2007.	The Embassy in Ethiopia shall formally inform the Ministry of Foreign Affairs that one of its staff members will be coming to Ethiopia with his/her pet. Copy of all documents relative to the identity and sanity of the pet shall be enclosed with the letter. • Upon receipt of the letter of the Embassy, the Ministry of Foreign Affairs will inform the	

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	·	Ministry of Agriculture and Rural development which will request the Embassy to provide it with additional documents. • The Ministry of Agriculture will then inform the Customs Authority and provide the owner of the pet with the necessary document allowing the pet to be accepted within Ethiopia. • To do so it is advisable that process of getting appropriate documents are started 2 months or a month and a half prior to pets' arrival in Ethiopia. Shipper must be present at the arrival of pet.	
Motor vehicles for Non Diplomats	VIN Document: document with all vehicle identification numbers such as the engine number, the chassis number, type and model of the car, year of manufacture. Commercial Invoice if available Car booklet Import permit issued by the Ministry of foreign Affairs (directly delivered to client) or other respected governmental office. Authorization of the Road Transport and Communication Ministry (directly issued to client) May be subject to tax Three original bills of ladings		



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