

Goods	Documents required	Customs Prescriptions	Remarks
Household goods (Foreigners)	<ul style="list-style-type: none"> Client's Original passport with arrival stamp Client's Original residence permit (KITAS card) (must be valid for 12 months to import the shipment duty-free).* Original work permit (IMTA) (must be valid for 12 months to import the shipment duty-free).* Authorization letter with duty stamp <p>SEA SHPT</p> <ul style="list-style-type: none"> Original Packing list in English. Original Bill of Lading /waybill/express release BL print out on the s.s. line/forwarder paper Please declare at least 5 items on the BL Please put volume in M3 and kgs (not lbs) on the BL <p>AIR SHPT</p> <ul style="list-style-type: none"> Original packing list in English MAWB Do not consolidate the shpt and it should stated on manifest as well Please put as used personal/household goods on AWB and manifest Use direct AWB (MAWB) not through consolidator agent (HAWB) Mention at least 5 items on MAWB as well as on airline manifest Mention total number of boxes on AWB as per packing list 	<p>Duty free entry of household goods and personal effects is allowed only under the following conditions:</p> <ul style="list-style-type: none"> Only 2 consignments are permitted by air and by sea providing the air shpt is received and cleared first Arrival of the shipment in Indonesia must be within 3 (three) months of the approval to process a work permit as issued by Indonesian government (start from admission stamp on the client's passport) The importer must have used all items for a period more than 12 months prior to entry into Indonesia. 	<p>Normal clearance time for FCL sea shipments is 5-7 working days; LCL shipments 12-14 working days and air shipments 4-5 working days (exclude Saturday, Sunday and holiday)</p> <p>* IMPORTANT: If they cannot provide all of these documents, then the shipment will not be allowed through Customs, and will need to be re-exported or customs will perform an auction.</p> <p>If the KITAS and/or the Work Permit are valid for less than 12 months, then the shipment will be subject to duty charges. The amount of duty depends on the size and weight of the shipment and where it come from.</p> <p>The KITAS and Work Permit can take between 2-6 weeks to obtain once client have arrived in Indonesia.</p> <p>Furthermore to obtain Duty-Free import of household goods items –</p> <ul style="list-style-type: none"> • Can only import a 'reasonable' quantity of major appliances (refrigerators, stoves, freezers etc.) and electronic items (i.e. stereo, televisions etc.). 1 of each item • Only one sea and one air shipment is allowed per family unit and must be imported within 3 months from client arrival date in Indonesia (per Immigration Admission Stamp in client's passport). If it arrives after this

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			time, then duties and taxes will apply. • All items should have been used for more than 12 months prior to import.
Household goods (Retirements)	<ul style="list-style-type: none"> • Client's original passport with arrival stamp • Original notification letter from local authorities (from RT, RW, Lurah and Camat) stated his residency in Indonesia • Original certificate of police registration • Original temporary residence card for foreigners ▪ Original statement letter from client's embassy stating that he will stay in Indonesia 	Shipment subject to pay import duties/taxes	
Household goods (Diplomats)	<p>For diplomatic personnel:</p> <ul style="list-style-type: none"> • Form PP-8 to be applied for by the Embassy in Jakarta from the Indonesian Ministry of Foreign Affairs by providing BL/AWB and packing list • Copy of owner's passport • Original Authorization letter • Copy invoice <p>For semi-diplomatic personnel (U.N., UNICEF, WHO...):</p> <ul style="list-style-type: none"> • Form PP-19 approved by Indonesian Ministry of Foreign Affairs by providing BL/AWB and packing list • Copy of owner's passport. • Original Authorization letter • Copy invoice 		
Household goods (Indonesians citizen)	<ul style="list-style-type: none"> • Client's original passport • Original letter from Indonesian Embassy in host country stating the clients arrival date in country, 	<ul style="list-style-type: none"> • Duty free entry of household goods government and non-governmental employee's providing they have spent a 	For returning Indonesian Nationals to import household goods duty-free, they must have been out of Indonesia for at least 1 year with

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	<p>the date of return to Indonesia and that the shipper is bringing a shpt of household goods back to Indonesia (1 letter for each shpt)</p> <ul style="list-style-type: none"> • Shipper reported to the Indonesian embassy in host country when he/she first arrived in the country with a proof of Lapor diri/Report stamp in his/her passport • Copy of Assignment and re-assignment letter – normally provided by the employer or a letter /certificate from school/university • Shipper must have “arrival stamp” in his/her passport as proof of his/her return to Jakarta after completing his/her overseas study or assignment • Original packing list in English certified (each page) by the Indonesian Embassy in the country of origin (NOT VALUATION LIST). If client has 2 shpts (air + sea), both packing list should be certified separately • Original print out BL / MAWB & original packing list 	<p>minimum of one year abroad.</p> <ul style="list-style-type: none"> • Arrival of the shipment in Indonesia must be within 3 (three) months upon client’s arrival in Indonesia 	<p>gainful employment.</p> <p>If shipper stays overseas less than 12 months and is willing to pay import duty, she/he still has to get the letter from Indonesian embassy and the certified/stamped packing list.</p> <p>Please note that a returning Indonesian citizen complying with the above documentation is entitled to one similar shipment of used household goods and that the above documentation must be completed with the Indonesian Embassy prior to their departure from overseas</p>
Motor vehicles and/or motorbikes		No entry permitted except for diplomatic personnel (duty free).	
Items less than 12 months old, any items in commercial quantities		Subject to payment of import duty.	
Foodstuffs		Prohibited	
Alcohol		Prohibited	Including wine, spirits, beer
Statues		Are subject to be checked by Archaeology Dept	
Firearms ; ammunition (including air guns) ; pornography ;		Prohibited	

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politically sensitive material ; narcotics; illicit drugs			
CD's; DVD's; VCD's; Video/Audio tapes, books	<ul style="list-style-type: none"> Detailed listing of all titles 	Are subject to censorship upon customs decision and there is a censorship fee. The censor fee & time is uncertain	Can be imported in 'reasonable' quantities providing they are not pornographic or politically sensitive or against Moslem
Pets (Dogs & Cats)	<p>Upon arrival, these are documents need for clearance</p> <ul style="list-style-type: none"> Import permit. Current Original Health certificate. Current rabies vaccination certificate issued more than 30 days before arrival in Indonesia but not older than 1 year. Current Vaccination book Original Quarantine documents from the country of origin. 	<p>Subject to payment of import duty. On arrival in Jakarta the pet will be held at a government quarantine facility for 14 days. Subject to payment of quarantine facility charges.</p> <p>The import permit must be issued prior to the animals' arrival into Indonesia. Application for import permit should be made 2 weeks prior to arrival. Following information are needed to process the import permit:</p> <ul style="list-style-type: none"> Breed, sex, age, colour and pet's name; Address in Indonesia. Intended arrival date. Name of owner. Copy of owner's passport. Copy of vaccination book. Copy of health certificate. Copy of client KITAS (Residence permit) 	There is no limit as to the number of pets you can import but duty charges of approx. US \$60-\$275 per pet will apply.
Wood Regulations			At time of printing there are no restrictions or ISPM requirements for wooden packaging or items.