

Goods	Documents required	Customs Prescriptions	Remarks
<p><b>Shipments coming from EU member countries- Household Goods &amp; Personal Effects – regardless of client’s nationality</b></p>	<p><b><u>Sea shipments:</u></b></p> <ul style="list-style-type: none"> <li>• Original T2L (page 4) signed by Origin Customs</li> <li>• Packing List</li> <li>• OBL or Express Waybill</li> <li>• Original registration documents of cars, motor bikes and boats if any. CLIENT MUST ATTEND LIMASSOL CUSTOMS IF SHIPPING A CAR, BIKE OR BOAT. See below information on importing CARS or bikes into Cyprus.</li> </ul> <p><b><u>Air shipments:</u></b></p> <ul style="list-style-type: none"> <li>• AWB must show C status</li> <li>• Packing List</li> <li>• Pre-alert must be sent at least 48 hours before the arrival of shipment at Larnaca airport</li> </ul>		<p><b><u>Customs Inspection</u></b></p> <p>As of May 1, 2004, all shipments coming from EU countries will be randomly inspected and any fees from inspection will be to client’s account.</p> <p><b><u>IMPORTANT</u></b></p> <p>We would appreciate if you bring to our attention if customer is importing any pianos, alcohol, shotguns or air rifles, or other abnormal items not associated with "normal" household goods and personal effects.</p>
<p><b>Shipments coming from non EU Countries (Household Goods &amp; Personal Effects only) regardless of client’s nationality</b></p>	<ul style="list-style-type: none"> <li>▪ Sale agreement of your property sale at origin country before your move to Cyprus or termination of rental agreement at origin country.</li> <li>▪ Bills of the house at origin, like electricity and phone bills</li> <li>▪ You must provide proof of house ownership or rental agreement in Cyprus</li> <li>▪ If you will be working in Cyprus, you must provide your employment contract</li> <li>▪ Letter from employer at origin country confirming your employment there and your transfer of residence to Cyprus permanently (we can provide a sample of this letter when required).</li> </ul>	<p><b><u>Air shipments:</u></b></p> <ul style="list-style-type: none"> <li>• Same as Sea from NON EU</li> <li>• Pre-alert must be sent at least 48 hours before the arrival of shipment at Larnaca airport</li> <li>• AWB copy</li> <li>• Copy of ticket OR boarding pass of flight to Cyprus</li> </ul>	<p><b>All shipments arriving from NON EU member countries are inspected. LCL and Air shipments are inspected at the port/airport. FCL shipments are inspected at the residence by Customs officers.</b></p> <p><b>NEW ITEMS: New items arriving from NON EU member countries are dutiable. All items owned and used for less than 6 months are considered new. This period excludes the shipping time to Cyprus. Customers must declare new items to Customs otherwise they pay penalties as</b></p>

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	<ul style="list-style-type: none"> <li>▪ Registration of your children at local schools</li> <li>▪ Bank statement confirming you have funds in Cyprus</li> <li>▪ Original passport and presence at Customs</li> <li>▪ Packing list</li> <li>▪ OBL or Express Waybill</li> </ul>		<p><b>well as duties and taxes.</b></p>
<p><b>Cars</b></p>	<p><b><u>From Non EU Countries:</u></b></p> <ul style="list-style-type: none"> <li>▪ That owner can import one duty free car as long as it's already registered (on his/her name) and used for more than 6months.</li> <li>▪ The mileage is more than 6,000kms</li> <li>▪ Owner should have resided outside Cyprus for a continuous period of 12 months prior to transfer of normal residence.</li> <li>▪ The car must be imported within 6 months from owner's transfer of normal residence to Cyprus.</li> <li>▪ Owner must prove that he/she is moving to Cyprus permanently (not with work, etc).</li> <li>▪ Owner however will pay VAT, value added tax, currently 18% on the current value assessed by the customs.</li> </ul> <p><b><u>From EU Member Countries:</u></b></p> <p>VAT and excise duty are not payable in Cyprus provided the client meets the above criteria. If client does not meet above criteria he will pay excise duty. VAT will only be waived if the age of the car is more than 6 months and the mileage is more than 6000 kms.</p>		<p><b><u>IMPORTANT</u></b></p> <p><b><u>Registering The Car In Cyprus- Client Information</u></b></p> <p>The following documents will be required:</p> <ul style="list-style-type: none"> <li>▪ As soon as you arrive on the Island, you must apply to the Immigration office for the permanent residency.</li> <li>▪ Sale agreement of your property sale at origin country before your move to Cyprus or termination of rental agreement at origin country.</li> <li>▪ You must provide proof of house ownership or rental agreement in Cyprus</li> <li>▪ If you will be working in Cyprus, you must provide your employment contract</li> <li>▪ Letter from employer at origin country confirming your employment there and your transfer of residence to Cyprus Permanently (we can provide a sample of this letter when required).</li> <li>▪ Registration of your children at local schools</li> <li>▪ Bank statement confirming you have an account on the Island</li> </ul>

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	<p><b><u>Docs for Cars From EU and NON EU Member Countries:</u></b></p> <ul style="list-style-type: none"> <li>▪ Original passport and presence at Limassol customs</li> <li>▪ Original log book of the car (registration)</li> <li>▪ Driving license</li> <li>▪ Valid Insurance cover for Cyprus</li> <li>▪ Cyprus Insurance cover for cars from NON EU countries</li> <li>▪ Original T2L (page 4) signed by Origin customs</li> <li>▪ Express bill of lading</li> </ul> <p><u>Please make sure that the above documents are not left inside the car.</u></p>		<ul style="list-style-type: none"> <li>▪ The Insurance policy you had at origin country for the last 6 months may be required during your car registration in Cyprus</li> </ul> <p>The car will first be released to you as a 'visitor' and the customs officer will give you the temporary importation license. (C104 form). You need to check the expiry date of this form and if you will not be able to register within that period you should apply to the Customs office to extend it until you are ready to register the car in Cyprus.</p>
<p><b>Motor bikes</b></p>	<p>-</p>	<p>EU Origin</p> <ul style="list-style-type: none"> <li>▪ If less than 599 CC, then no duties or taxes are paid provided age of motor bike is more than 6 months and mileage is more than 6000 kms.</li> <li>▪ If over 599 cc, then the same rules and regulations are applicable as Cars.</li> <li>▪ Customer can import only CAR OR BIKE under his name free of duties and taxes.</li> </ul> <p>Non EU Origin</p> <p>If motor bike is less than 599 cc, owner will not pay excise duty. If owner does not meet all the criteria (see regulations for Cars) then duty will be payable between 6-8% plus Vat currently 15% on the accumulated amount (duty and vat).</p> <p>If motor bike is more than 599 cc, then the same</p>	

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		regulations as Cars will be applicable as above.	
<b>Guns / Rifles</b>	<p><u>Shipper should hold a European Firearms Pass or, otherwise, must obtain an Import License from their local District Police HQ here, before the Air Rifles/Pistols arrive in Cyprus.</u></p> <p><u>They must be presented for registration (a registration fee is payable for each rifle/pistol) at their local police station within 48 hours of arrival of shipment and will only be released against presentation of a valid European Firearms Pass or Firearms Permit issued by the Chief of Police.</u></p>		<p><u>The Customs Authorities will keep the guns for inspection and then released to client.</u></p> <p><u>Please also note that the bore of the guns should NOT exceed 0.177”</u></p>
<b>Prohibited Items</b>		Drugs, Narcotics, Pornographic Material	
<b>Pets</b>			<u>Please contact your destination agent on a shipment basis.</u>
<b>Restricted Items - Alcohol &amp; Cigarettes</b>		<p>In FCL containers:</p> <ul style="list-style-type: none"> <li>▪ Up to 12 sealed bottles are acceptable; this applies from EU and NON EU</li> <li>▪ Up to 20 open bottles are acceptable; this applies from EU and NON EU</li> </ul>	<u>Please contact your agent for specific questions.</u>
<b>Food</b>		<p>EU member countries: Dry and canned food only is permitted</p> <p>NON EU member countries: Import license is required from local Ministry of Health</p>	
<b>Diplomatic Shipments From EU Countries</b>	<p><u>Sea:</u></p> <ul style="list-style-type: none"> <li>▪ <u>Original T2L page 4 signed by origin customs</u></li> <li>▪ <u>packing list,</u></li> </ul>		

	<ul style="list-style-type: none"> <li>▪ <u>passport copy,</u></li> <li>▪ <u>OBL or Express Waybill</u></li> </ul> <p><u>Air</u></p> <ul style="list-style-type: none"> <li>▪ <u>C status AWB</u></li> <li>▪ <u>packing list</u></li> <li>▪ <u>passport copy</u></li> </ul> <p><u>For Cars, Bike, Motor Boat:</u></p> <p><u>An Exemption certificate is required from the local Embassy</u></p>		
Diplomatic Shipments From Non EU member Countries	<p><u>For ALL Diplomatic shipments from non EU countries, an OBL (or express waybill) or AWB, packing list, 1002 form stamped and signed by Embassy (your agent will provide this form) and an Exemption Certificate from the local Embassy will be required.</u></p>		
<b>STUDENTS BRINGING GOODS FROM NON EU MEMBER COUNTRIES</b>	<p>All Students returning home and bringing their USED personal effects or household goods from NON EU member countries will pay duties and VAT ranging from approx 18-33% on the current value declared to Customs. New items are dutiable anyway; duties depend on the items being imported.</p>		
<b>Extra information</b>	<p><u>What Are Wharfages?</u></p> <ul style="list-style-type: none"> <li>▪ This is a Port Authority charge and not a Customs charge.</li> <li>▪ Wharfages are approximately EUR 110-150 for a 20' container and approximately EUR 130-200 for a 40' container with household goods and personal effects. For LCL shipments it can vary from EUR 50-100.</li> <li>▪ Wharfages are charged based on the weight of the shipment on all import and export shipments and is even charged on Diplomatic shipments.</li> <li>▪ For cars, wharfages are approx EUR 60-130 if car is less than 2000 kgs and EUR 180-250 if car is over 2000 kgs.</li> <li>▪ For motor bikes, it can range from EUR 50-100 per bike.</li> </ul>		

All customers pay wharfages regardless of their status.

Also note that all solid wood packing materials used as overcasing, bracing or blocking must conform with EU commission directive 2004/102/EC (ISPM15) and be appropriately and clearly marked with IPPC symbol, registration & treatment codes.